Chordoma Foundation

FINANCIAL STATEMENTS

for the year ended December 31, 2020

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INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of Chordoma Foundation

We have audited the accompanying financial statements of Chordoma Foundation (the "Foundation"), which comprise the statement of financial position as of December 31, 2020, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Chordoma Foundation as of December 31, 2020, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Report on Summarized Comparative Information

We have previously audited the Foundation's 2019 financial statements and we expressed an unmodified audit opinion on those audited financial statements in our report dated June 12, 2020. In our opinion, the summarized comparative information presented herein as of and for the year ended December 31, 2019, is consistent, in all material respects, with the audited financial statements from which it has been derived.

Garner, North Carolina

Langdon & Company LLP

May 14, 2021

STATEMENT OF FINANCIAL POSITION

as of December 31, 2020 with comparative totals as of December 31, 2019

ASSETS

ASSEIS		
	<u>2020</u>	<u>2019</u>
Current assets:		
Cash and cash equivalents	\$ 5,025,739	\$ 3,792,384
Unconditional promises to give (less allowance for doubtful accounts		
of \$100,000 and \$160,000 at December 31, 2020 and 2019, respectively)	1,171,852	2,584,248
Prepaid expenses	13,820	20,989
Total current assets	6,211,411	6,397,621
Fixed assets:		
Computer equipment and furniture	53,689	40,514
Leasehold improvements	7,540	4,463
Less accumulated depreciation	(36,480)	(28,361)
•	24,749	16,616
Other assets:		
Unconditional promises to give in one to five years, net	109,665	761,990
Total other assets	109,665	761,990
Total assets	\$ 6,345,825	\$ 7,176,227
LIABILITIES AND NET ASSETS		
Current liabilities:		
Accounts payable	\$ 61,770	\$ 92,012
Grants payable to other organizations - current	981,100	1,680,167
Accrued wages and payroll taxes	69,818	21,057
Accrued vacation	20,784	22,075
Deferred rent	15,379	2,290
Total current liabilities	1,148,851	1,817,601
Grants payable to other organizations - long-term, net	499,213	655,047
Grants payable to other organizations - long-term, net	499,213	055,047
Net assets:		
Without donor restrictions:		
Undesignated	1,703,355	1,017,832
Board-designated fund	1,016,729	1,016,729
With donor restrictions	1,977,677	2,669,018
Total net assets	4,697,761	4,703,579
Total liabilities and net assets	\$ 6,345,825	\$ 7,176,227

The accompanying notes are an integral part of the financial statements.

STATEMENT OF ACTIVITIES

for the year ended December 31, 2020 with comparative totals for 2019

		2020		2019
	Without Donor Restrictions	With Donor Restrictions	Total	Total
Public support and revenue:				
Contributions	\$ 1,307,101	\$ 1,027,480	\$2,334,581	\$ 5,120,316
In-kind contributions	205,352	-	205,352	159,215
Interest income	5,729	-	5,729	1,049
Paycheck Protection	120,400	-	120,400	-
Program proceeds (Note 1)				
Other income	1,775		1,775	2,512
Total public support and revenue	1,640,357	1,027,480	2,667,837	5,283,092
Net assets released from restrictions	1,734,990	(1,734,990)	_	_
Total public support and revenue	3,375,347	(707,510)	2,667,837	5,283,092
Expenses:				
Program services	2,003,515	-	2,003,515	3,147,693
Management and general	276,469	-	276,469	431,597
Fundraising	412,693		412,693	465,150
Total expenses	2,692,677		2,692,677	4,044,440
Change in net assets from operations	682,670	(707,510)	(24,840)	1,238,652
Other changes in net assets:				
Foreign currency gain (loss) (see Note 3)	2,853	16,169	19,022	(21,768)
Change in net assets	685,523	(691,341)	(5,818)	1,216,884
Net assets, beginning of year	2,034,561	2,669,018	4,703,579	3,486,695
Net assets, end of year	\$ 2,720,084	\$ 1,977,677	\$4,697,761	\$ 4,703,579

STATEMENT OF FUNCTIONAL EXPENSES

for the year ended December 31, 2020 with comparative totals for 2019

										2019				
	Program Services Supporting Services													
	<u>]</u>	Research		Patient Services		Total Program <u>Services</u>		anagement d General	<u>Fu</u>	ındraising	Total pporting Services		Grand <u>Total</u>	Grand <u>Total</u>
Compensation, taxes and benefits	\$	321,508	\$	246,107	\$	567,615	\$	102,250	\$	289,460	\$ 391,710	\$	959,325	\$ 873,402
Research grants and contracts		1,135,415		150		1,135,565		-		-	-		1,135,565	2,335,404
In-kind contributions		1,920		111,485		113,405		91,947		-	91,947		205,352	159,215
Events		1,037		1,037		2,074		-		-	-		2,074	52,219
Advertising and promotion		3,888		113		4,001		5,271		6,056	11,327		15,328	23,903
Information technology		17,316		42,660		59,976		26,663		43,868	70,531		130,507	127,465
Office and occupancy		17,309		14,574		31,883		8,555		43,996	52,551		84,434	82,645
Travel and meetings		5,125		1,113		6,238		1,201		10,804	12,005		18,243	70,601
Contracted services		53,745		15,320		69,065		26,448		17,448	43,896		112,961	136,018
Insurance		9,671		4,022		13,693		6,015		1,061	7,076		20,769	18,029
Depreciation		-		-		-		8,119		-	8,119		8,119	5,539
Bad debt expense						_				-				 160,000
Total expenses	\$	1,566,934	\$	436,581	\$	2,003,515	\$	276,469	\$	412,693	\$ 689,162	\$	2,692,677	\$ 4,044,440

STATEMENT OF CASH FLOWS

for the year ended December 31, 2020 with comparative totals for 2019

	<u>2020</u>	<u>2019</u>
Cash flows from operating activities:		
Cash received from contributors, grantors and programs	\$ 4,521,477	\$ 3,849,895
Cash paid to employees, grantees and suppliers	(3,277,599)	(2,297,914)
Interest and dividends received	5,729	1,049
Net cash provided by operating activities	1,249,607	1,553,030
Cash flows from investing activities:		
Purchases of property and equipment	(16,252)	(2,826)
Net cash used in investing activities	(16,252)	(2,826)
Net increase in cash	1,233,355	1,550,204
Cash at beginning of year	3,792,384	2,242,180
Cash at end of year	\$ 5,025,739	\$ 3,792,384

NOTES TO FINANCIAL STATEMENTS

1. OPERATIONS AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Foundation

Chordoma Foundation (the "Foundation") is a not-for-profit Foundation formed under the General Statutes of North Carolina. The Foundation was incorporated in February 2007 to work to improve the lives of chordoma patients by accelerating the development of effective treatments and by helping patients get the best care possible.

The Foundation initiates and funds research, facilitates information exchange and collaboration among researchers, and provides scientific resources necessary for research. Through the efforts of the Foundation, research projects are proactively funded as strategic priorities for advancing the development of new treatments for chordoma. The Foundation also helps to create, collect, store, and distribute the information and biological materials that researchers need in order to study chordoma and develop new treatments. The Foundation further enhances the study of chordoma by connecting physicians, scientists, and companies from across the world to share information and collaborate on projects they can only achieve together. Finally, the Foundation is committed to patients dealing with the diagnosis of chordoma by providing accurate information about treatment options and clinical trials, referring patients to experienced doctors, and matching patients with trained peer-support mentors.

Cash and Cash Equivalents

For purposes of the statement of cash flows, the Foundation considers all unrestricted highly liquid investments with an initial maturity of three months or less to be cash equivalents. The Foundation maintains its cash accounts with various financial institutions which, at times, may exceed federally insured limits. The Foundation has not experienced any losses in such accounts. Also, included in cash and cash equivalents at December 31, 2020 and 2019 is \$8,001 and \$83,051, respectively, of restricted donations from one donor, which are required to be kept in a separate bank account.

Computer Equipment and Furniture

Computer equipment and furniture are recorded at cost if purchased or at estimated fair value at the date of the gift, if donated, less accumulated depreciation. Maintenance and repairs are expensed as incurred. Gains or losses on dispositions are included in the statement of activities. Purchases of \$500 or more are capitalized and depreciated. Assets are depreciated using the straight-line method over the estimated useful lives, which range from 3-7 years.

NOTES TO FINANCIAL STATEMENTS

1. OPERATIONS AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Net Assets

Net assets, revenues, gains, and losses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

Net Assets Without Donor Restrictions – Net assets available for use in general operations and not subject to donor restrictions. As discussed in Note 6, the governing board has designated, from net assets without donor restrictions, net assets for an operating reserve.

Net Assets With Donor Restrictions – Net assets subject to donor-imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Donor-imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both.

Revenue Recognition

All contributions are recorded as net assets with donor restrictions or net assets without donor restrictions depending on the existence or nature of any donor-imposed restrictions. In-kind contributions of services, materials, or facilities that meet the recording criteria as defined by accounting guidance are recorded at their estimated fair market value on the date of the donation. Such contributions are recorded as in-kind contributions and a corresponding expense on the statement of activities. Conditional promises to give are recognized when the conditions on which they depend are substantially met. Unconditional promises to give due in the next year are recorded at their net realizable value, less an allowance for uncollectible accounts. The allowance is based on prior experience, donor history and management's best estimate. It is the Foundation's policy to charge off accounts receivable when management determines the receivable will not be collected. Unconditional promises to give due in subsequent years are reported at the present value of their net realizable value using a risk adjusted discount rate. The Foundation's revenue primarily consists of contributions from individuals, corporations and foundations. As of December 31, 2020 and 2019, 67% and 57%, respectively, of unconditional promises to give were due from two donors.

The Foundation recognizes the fair value of contributed services received if such services a) create or enhance nonfinancial assets or b) required specialized skills that are provided by individuals possessing those skills and would typically need to be purchased if not contributed. Volunteers and members of the community perform various services for the Foundation, and these services are significant and form an integral part of the efforts of the Foundation.

NOTES TO FINANCIAL STATEMENTS

1. OPERATIONS AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Revenue Recognition (Continued)

The Foundation does not control the activities of the volunteers as it would paid employees, and there is not a clearly measurable basis for an amount of contributed services to be recorded. Therefore, the Foundation does not record the amount of volunteer services rendered as a contribution and a corresponding amount as an expense.

During the years ended December 31, 2020 and 2019 the Foundation received in-kind services and advertising totaling \$205,352 and \$159,215, respectively.

Paycheck Protection Program ("PPP")

Funds were received pursuant to PPP under Division A, Title I of the CARES Act, enacted March 27, 2020. Under the terms of the PPP, the Foundation will initially recognize the funds as a refundable advance and as conditions for forgiveness are met recognize contribution revenue. All conditions were met during the year and the amount is reflected on the accompanying Statement of Activities as "Paycheck Protection Program proceeds".

Functional Allocation of Expenses

The costs of program and supporting services activities have been summarized on a functional basis in the statement of activities. The statement of functional expenses presents the natural classification detail of expenses by function. The financial statements report certain categories of expenses that are attributed to more than one program or supporting function. Therefore, expenses require allocation on a reasonable basis that is consistently applied.

Expenses that are allocated include compensation, taxes and benefits, contracted services, events, information technology, office and occupancy, travel and meetings, advertising and promotion, insurance, and depreciation, which are all allocated on the basis of estimates of time and effort.

Income Taxes

The Foundation is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code and is classified as a publicly supported Foundation. During the years ended December 31, 2020 and 2019, the Foundation did not have income subject to taxation as unrelated business income.

The Foundation evaluates any uncertain tax positions. Accordingly, the Foundation's policy is to record a liability for any tax position taken that is beneficial to the Foundation, including any related interest and penalties, when it is more likely than not the position of management with respect to a transaction or class of transactions will be overturned by a taxing authority upon examination. Management does not believe any significant income tax uncertainties exist as of December 31, 2020 or 2019.

NOTES TO FINANCIAL STATEMENTS

1. OPERATIONS AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Advertising Expenses

The cost of advertising is expensed as incurred. The Foundation incurred \$15,328 and \$23,903 in advertising costs for the year ended December 31, 2020 and 2019, respectively.

Comparative Totals

The financial statements include certain prior year summarized comparative information in total but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the Foundation's financial statements for the year ended December 31, 2019, from which the summarized information was derived.

2. LIQUIDITY AND AVAILABILITY

The Foundation is substantially supported by restricted contributions. Because a donor's restriction requires resources to be used in a particular manner or in a future period, the Foundation must maintain sufficient resources to meet those responsibilities to its donors. Thus, financial assets may not be available for general expenditure within one year. The Foundation considers all expenditures related to its ongoing activities of research and patient education as well as the conduct of services undertaken to support those activities to be general expenditures. As part of the Foundation's liquidity management, it has a policy to structure its financial assets to be available as its general expenditures, liabilities, and other obligations come due.

In accordance with the Foundation's liquidity plan, the board of directors internally designates funds with a targeted goal of maintaining six months of operating expenses in reserves, which was \$1,016,729 as of December 31, 2020 and 2019. The Foundation can access reserve funds by obtaining approval from the board of directors.

The following reflects the Foundation's financial assets as of the statement of financial position date, reduced by amounts not available for general use because of contractual or donor-imposed restrictions within one year of the statement of financial position date. Amounts not available include the board-designated contingency fund, which could be drawn upon if the governing board approves that action.

NOTES TO FINANCIAL STATEMENTS

2. <u>LIQUIDITY AND AVAILABILITY</u> (Continued)

	<u>2020</u>	<u>2019</u>
Financial assets at year-end:		
Cash and cash equivalents	\$5,025,739	\$3,792,384
Unconditional promises to give	1,171,852	2,584,248
	6,197,591	6,376,632
Less amounts not available to be used within one year, due to: Donor-imposed restrictions Board-designated fund	(1,744,943) (1,016,729) (2,761,672)	(2,155,018) (1,016,729) (3,171,747)
Financial assets available to meet general expenditures within one year	\$3,435,919	\$3,204,885

3. <u>UNCONDITIONAL PROMISES TO GIVE</u>

Unconditional promises to give are summarized as follows:

Unconditional promises to give in less than one year	2020 \$1,171,852	2019 \$2,584,248
Unconditional promises to give in greater than one year	. ,	\$ 775,390
Less discounts to net present value (rates ranging from 0.17% to 2.46%)	335	13,400
Total unconditional promises to give in greater than one year	\$ 109,665	\$ 761,990

The Foundation has donors located in foreign countries whose promises to give may be denominated in a foreign currency. Related receivables are translated using exchange rates in effect at the end of the period. Foreign currency transaction gains (losses) resulting from exchange rate fluctuations on transactions denominated in a currency other than the functional currency totaled approximately \$19,022 and (\$21,768) in 2020 and 2019, respectively, and have been reported separately in the accompanying statement of activities.

4. GRANTS PAYABLE

All research grant and contract expenses are recognized when they are unconditionally promised to the recipient. Those expenses are recorded in the statement of functional expenses as program expenses. Grants to be paid in more than one year are discounted using rates ranging from 3.25% to 4.75%.

NOTES TO FINANCIAL STATEMENTS

4. GRANTS PAYABLE (Continued)

Grants payable are summarized as follows:

	<u>2020</u>	<u>2019</u>
2020	\$ -	\$ 1,680,167
2021	981,100	598,662
2022	430,437	87,500
2023	90,000	-
2024	15,000	-
2025	20,000	
Total grants payable	1,536,537	2,366,329
Less allowance on grants payable	40,000	-
Less discount on long-term grants	16,224	31,115
Less current portion	981,100	1,680,167
Net grants payable - long-term	\$ 499,213	\$ 655,047

Amortization of discounts on grants payable is reported in the statement of activities in the same program service functional expense classification in which the promise to give was initially reported.

5. <u>NET ASSETS WITH DONOR RESTRICTIONS</u>

Net assets with donor restrictions are available for the following purposes as of December 31:

	<u>2020</u>	<u>2019</u>
Subject to the passage of time	\$ 296,172	\$ 673,938
Patient education	-	4,874
IT Improvements	9,569	-
Research	1,671,936_	1,990,206
Total	\$1,977,677	\$2,669,018

Net assets were released from donor restrictions by incurring expenses satisfying the restricted purpose or by occurrence of the passage of time or other events specified by the donors as follows for the years ended December 31, 2020 and 2019:

	<u>2020</u>	<u>2019</u>
Subject to the passage of time	\$ 467,816	\$ 510,100
Subject to expenditure for specified purpose:		
Research	1,253,769	2,165,450
IT Improvements	8,431	-
Patient education	4,974	37,823
Total	\$1,734,990	\$2,713,373

NOTES TO FINANCIAL STATEMENTS

6. **BOARD OPERATING RESERVE**

The Board of Directors has designated \$1,016,729 of the Foundation's net assets without donor restrictions as of December 31, 2020 and 2019, to be used in the event of a downturn in donations or an increase in expenses due to an unforeseen circumstance.

7. **OPERATING LEASE**

The Foundation's non-cancelable lease agreement, as amended, expires May 31, 2023 for office space in a building owned by an unrelated party. The future minimum lease payments are as follows:

Year Ending December 31,	
2021	\$ 38,167
2022	41,618
2023	17,678
Total future minimum lease payments	\$ 97,463

The rental expense for the years ended December 31, 2020 and 2019 was \$33,210 and \$33,225.

Subsequent to year end, the Foundation transitioned to a virtual office environment and subleased the space previously occupied by the Foundation. See Note 11.

8. RELATED PARTY TRANSACTIONS

The Foundation received an in-kind donation of legal services from a law firm in which one of the partners is also a member of the Board of Directors of the Foundation. The donation of services was estimated to be \$59,890 and \$19,374 for the years ended December 31, 2020 and 2019, respectively. The donation is included in in-kind contributions on the Foundation's statement of activities and a corresponding expense has been recorded as in-kind contributions on the statement of functional expenses.

The Foundation also receives significant contributions from Board members. Contributions received from Board members were \$219,375 and \$535,826 for the years ended December 31, 2020 and 2019, respectively. Included in accounts receivable is \$81,184 and \$317,500 from board members for the years ended December 31, 2020 and 2019, respectively.

9. <u>RETIREMENT PLAN</u>

The Foundation offers a simple IRA plan which allows all employees who receive at least \$5,000 in compensation during the calendar year and have earned at least \$5,000 in one prior year to participate. The Foundation matches up to 3% of the employee's compensation. Employee contributions are subject to certain limitations. Employer contributions for the year ended December 31, 2020 and 2019 totaled \$21,244 and \$17,266, respectively.

NOTES TO FINANCIAL STATEMENTS

10. CONTINGENCY

The COVID-19 pandemic, whose effects first became known in January 2020, is having a broad and negative impact on commerce and financial markets around the world. The United States and global markets experienced significant declines in value resulting from uncertainty caused by the pandemic. The Foundation is closely monitoring its investment portfolio and its liquidity and is actively working to minimize the impact of these declines. The extent of the impact of COVID-19 on the Foundation's operational and financial performance will depend on certain developments, including the duration and spread of the outbreak and its impacts on the Foundation's employees and vendors, all of which at present, cannot be determined. Accordingly, the extent to which COVID-19 may impact the Foundation's financial position and changes in net assets and cash flows is uncertain and the accompanying financial statements include no adjustments relating to the effects of this pandemic.

11. SUBSEQUENT EVENTS

The Foundation was granted a second loan under the Paycheck Protection Program (PPP) on March 16, 2021, in the amount of \$127,300. The loan matures in March 2026 and bears interest at a rate of 1% per annum. The Paycheck Protection Program Flexibility Act of 2020 (Flexibility Act) extended the deferral period for borrower payments of principal, interest, and fees on all PPP loans to the date that the Small Business Administration (SBA) remits the borrower's loan forgiveness amount to the lender (or, if the borrower does not apply for loan forgiveness, 10 months after the end of the borrower's loan forgiveness covered period).

In April 2021, the Foundation subleased office space initially leased by the Foundation. The original lease and sublease terminate simultaneously on May 31, 2023. The projected future lease payments to be made are disclosed in Note 7 and will be offset by payments received from sublease. The future minimum lease payments to be received under the sublease are as follows:

Year Ending December 31,

2021	\$ 22,293
2022	34,109
2023	14,437

Total future minimum lease payments \$ 70,840

Management has evaluated subsequent events through May 14, 2021, the date which the financial statements are available for issue.